 **Staying COVID-19 Secure in 2020 Risk Assessment (Students/Parents)**

Contemporary, Group Acro and Tricks, Group Drama (Musical Theatre Based), Individual Dance Lessons

**Coronavirus (COVID-19): implementing protective measures in Dance and Performing Arts settings**

**Name of School:**Dance in Motion Academy

**Name of Principal:**Gemma Hinton

**Postcode of premises:**WR14 1JJ

**Disciplines offered:**Group Dance - Ballet, Group Dance - Modern, Group Dance - Tap, Group Dance - Jazz, Group Dance - Street & HipHop, Group Dance -

**Ages:**2-5yrs, 6-10yrs, 11-13yrs, 14-18yrs, 18yrs+

**Intended start date (based on continuing guidance):**27th July 2020

Risk Assessment written by Antony Hinton (NEBOSH Cert, Tech IOSH) based on information provided.
Dated: Tuesday, 17th June 2020

Risk Assessment implemented by Gemma Hinton

**Introduction**

In all education, childcare and social care settings, preventing the spread of Coronavirus involves dealing with direct transmission (for instance, when in close contact with those sneezing
and coughing) and indirect transmission (via touching contaminated surfaces). A range of controls and actions should be employed to do this. These can be seen as a hierarchy of

control that, when implemented, creates an inherently safer system, where the risk of transmission of infection is substantially reduced.

This Risk Assessment was undertaken based on information provided by Gemma Hinton on behalf of Dance in Motion Academy.

The possibility of delivering all/some classes virtually (using Zoom for example) has been considered and whilst some classes can continue to be delivered virtually the nature
of the Dance and Performing Arts business requires physical presence, where possible, to ensure technique is properly managed to prevent injury. Physical contact will be limited, or managed, in

line with the control measures outlined in this document and Government guidance on ‘Social Distancing’.

Any change resulting in the escalation of either the Severity Rating or Probability Rating of an identified hazard is to be reported to Gemma Hinton or an appropriate member of Staff at
Dance in Motion Academy. The severity and probability definitions relating to this document can be found below.

It is assumed that this Risk Assessment forms part of Dance in Motion Academy’s over-arching Risk Assessments, Operating Procedures and preventative measures used to minimise risk.
It should not be viewed in isolation. Other documentation that should be considered, where applicable, includes;

Academy Class Risk Assessment
Academy Temporary Covid-19 Operating Procedures

Child Protection Policy

Health & Safety Policy

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|  **Hazard** | **Who may be Harmed & How** |  **L** |  **S** | **Initial Risk Score** | **Control Measures** |  **L** |  **S** | **Residual Risk Score** |
| Exposure of vulnerable, shieldingindividuals considered ‘High Risk’ to Coronavirus (Covid-19)  | Susceptible individuals with underlying Respiratory Health Conditions.Severe Influenza type symptoms associated with Covid-19 & possible Death |  **4** |  **6** | **24** | * Parents who are Shielding and Students who live with someone who is Shielding should NOT attend the Academy at this time (Zoom classes will still be available).
* Shield and/or Act in line with UK Government and PHE/NHS advice.
* If symptoms develop phone NHS 111, arrange a Covid-19 Test and seek medical attention.
 |  **1** |  **6** |  **6** |
| Spreading of Coronavirus (Covid-19) through open sneezing and/or coughing. | All persons within 2 meters.Severe Influenza type symptoms associated with Covid-19. |  **4** |  **4** | **16** | * Where being within 2 meters of another Student or Staff member is unavoidable, keep duration to a minimum and position yourself side by side or back to back, avoiding face to face contact wherever possible.
* When coming into the Academy, Staff will be wearing Face Shields and/or Face Coverings/Masks (covering Nose & Mouth) to limit spread and possible ingestion of airborne contagions.
* Students / Parents must wear a Face Shield or Covering whilst in all communal areas of the Academy, these can be removed for class and we advise keeping these in a plastic bag. They are not mandatory for dancing.
* If you need to cough or sneeze, turn away from others and use tissues to cover nose and mouth, dispose of tissue and wash hands (Catch It, Bin It, Kill It). Alternatively cough or sneeze into the crook of your elbow to limit the spread of any aerosol.
* Educate and encourage your friends and others to do the same.
 |  **2** |  **4** |  **8** |
| Exposure to Coronavirus (Covid-19) whilst arriving at or leaving the Academy | All Students and Parents in direct contact with others.Severe Influenza type symptoms associated with Covid-19. |  **3** |  **4** | **12** | * Please travel directly to the Academy from your Home, on Foot, by Bicycle or Car. Avoid the use of Public Transport.
* Ensure you arrive at the Academy ‘Ready to Go’ for Class (ie. changed and having used the Toilet prior to leaving home) at your designated time. You will be allowed to de-layer and, if necessary, to change ONLY your shoes inside the Academy. Parents of younger students will be expected to ensure their compliance.
* Please arrive promptly for your class, do not linger outside the Academy. If there is a need to, please wait on a Socially Distanced basis outside the main front entrance. Parents of younger students, please accompany your child to the entrance to the Academy.
* Only bring what you need for class. Put your belongings on your allocated spot around the edge of the studio.
* Follow instructions given by Staff Members and comply with signage and floor markings. Use the Hand Sanitiser stations provided on arrival and prior to departure. Parents of younger students, please collect your child from their designated exit point, waiting on a Socially Distanced basis if necessary.
* Please leave the Academy promptly after class.
* If you have another class immediately afterwards, follow the instructions given by Staff members.
 |  **1** |  **4** | **4** |
| Exposure to Coronavirus (Covid-19) in anyarea of the Academy. | All contact Students, Parents, staff members and visitors, at the Academy.Severe Influenza type symptoms associated with Covid-19. |  **3** |  **4** | **12** | * General level of cleaning throughout the Academy has been raised, using appropriate levels and grades of cleaning products and is being regularly monitored.
* Studio Floors and Barres shall be disinfected before and after each class.
* Toilet Facilities will be dedicated to each studio and touch points disinfected before and after each class. However, the use of these should be discouraged. Students should arrive for class ‘Ready to Go’ & where possible, avoid using the Toilet when at the Academy.
* All other Hard Surfaces, including door handles shall be disinfected daily.
* We have planned our Studios and timetables in order to promote ease of Social Distancing wherever possible, including (dependant on numbers of staff & students) the consideration of one way systems at entry & exit points of the Academy, signage, floor markings and Student Spots for placing of personal belongings whilst in class.
* The café bar will be offering a restricted service at this time. All drink will be served in disposable cups.
* Students should bring their own FULL drink bottle and should NOT bring any food into the Academy at this time.
* All unnecessary items (Props etc.) have been removed from our studios, so they cannot be shared. Where necessary, Students should provide their own props (in ‘Prop Bags’), yoga bricks etc. at present. These can be purchased from reception.
* Music sound levels in studios will be reduced at this time, to discourage students from shouting and singing.
* Staff will ensure maximum ventilation throughout the Academy, keeping all windows and doors open (where safe to do so).
* Staff will manage students & Parents in the Academy to ensure Social Distancing is maintained. Students changing at the Academy (other than de-layering and changing of shoes) shall NOT be allowed.
 |  **1** |  **4** | **4** |
| Exposure to Coronavirus (Covid-19) via infected Students, Parents, Visitors or staff members.  | All contact staff members, Students, Parents and visitors, at the Academy.Severe Influenza type symptoms associated with Covid-19. |  **3** |  **4** | **12** | * All staff members will have their temperature checked on arrival at the Academy, random checks may also be carried out. This is not however a requirement for Students or Parents.
* If symptomatic, any Students, Parents or Visitors must stay at home and arrange a Covid-19 Test. Please DO NOT attend the Academy, self-isolate in line with UK Government and PHE/NHS advice.
* Restricted use of the waiting area is permitted with parents limited to ONE PER FAMILY with 1 meter + mitigations.
* For all students aged 5yrs+ dancing in Bare foot will NOT be permitted, please wear relevant dance shoes for class or ‘Dance Grip Socks’, these are available to purchase from reception.
* All Students and Parents will be encouraged to practice regular hand washing or Sanitising (including on arrival, and prior to departure), practice social distancing, following instructions given by staff members and signage provided. Students and Parents should avoid touching their face (eyes, Mouth, Nose), whilst at the Academy.
* Close contact and partnering (Staff/Student or Student/Student) must be avoided. Where Staff/Students unavoidably come within 2 metres of each other, this must only be for a minimal amount of time.
* Partner work and close contact between siblings and members of the same household (ie. in private lessons) is allowable.
* Anyone displaying symptomatic/flu like symptoms at the Academy will be immediately isolated and arrangements made for them to be safely transferred to their home or a medical facility and advised to seek a Covid-19 Test.
* Isolation areas and any transport used to then be deep cleaned.
* Students should NOT use or share electronic devices (Mobile Phones, Tablets, Laptops etc.) into the Academy at this time.
* Students and Parents should ensure that any clothing being worn is freshly laundered.
 |  **1** |  **4** | **4** |
| Exposure to Coronavirus (Covid-19) whilst having First Aid administered | All Students and Parents in direct contact with First Aiders.Severe Influenza type symptoms associated with Covid-19. |  **3** |  **4** | **12** | * First Aiders will only treat you by close contact if it is necessary to preserve life.
* First Aiders will ensure the use of PPE to protect you and them if you need treatment.
 |  **2** |  **4** |  **8** |
| Lack of awareness and understanding of Coronavirus (Covid-19) | Increased rate of spread to other persons.Severe Influenza type symptoms associated with Covid-19. |  **3** |  **3** |  **9** | * Suitable Washing/Sanitising Facilities are available at appropriate points throughout the Academy.
* All staff are made aware of and kept up to date on UK Government, NHS and company information & advice.
* Students (including by Parents of younger Students explaining to them) are expected to understand how coughing & sneezing into tissues, covering nose and mouth, then disposing of tissues and washing/sanitising hands (Catch It, Bin It, Kill It), can help reduce the spread of the virus. Alternatively cough or sneeze into the crook of your elbow to limit the spread of any aerosol.
 |  **1** |  **3** | **3** |

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| Further reference: - The latest relevant UK Government and PHE/NHS information relating to Coronavirus can be found on Gov.uk, PHE and NHS websites. |
| Residual risk rating |  |
| **18 to 36** |  | Activity must stop until suitable and sufficient risk control measures are implemented. Use alternative Working Practice or Activity. |
| **10 to 16** |  | Activity should stop, control measures should be reviewed and strengthened to achieve Tolerability. |
| **5 to 9** |  | Activity is safe to continue adhering to the control measures prescribed. Residual risk to be managed and monitored. |
| **1 to 4** |  | Level of risk is satisfactory. Activity can continue following the control measures prescribed. To be reviewed as stated below. |
| **Assessment by** | **Antony Hinton** | **Signed** |  | **Date** | **07/04/21** | **Review date** | **End of July 2021** |